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**SEDGEFIELD TOWN COUNCIL ACTION PLAN 2016/17**

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| During the financial year 2016/17 Sedgefield Town Council will undertake the following actions:* As a minimum meet as a Full Council 11 times per year;
* To consider all planning applications which fall within, and impact upon, the Parish of Sedgefield;
* To operate an effective and efficient Committee system to deal with issues relating to Policy & Resources, Community Development & Engagement and Environment;
* To maintain the areas of open space for which it is responsible including village greens;
* To maintain and operate Sedgefield Cemetery;
* To maintain and operate Sedgefield Parish Hall;
* To continuously review the effective use of all Council assets;
* To ensure the Town Council is represented on the various Committees/Groups within the Parish as requested as well as on those of a wider County Durham and national perspective;
* To continue to provide an up to date Council website detailing all the latest information regarding the workings of the Council ([www.sedgefieldtowncouncil.gov.uk](http://www.sedgefieldtowncouncil.gov.uk));
* To represent the views of the parishioners of Sedgefield;
* To listen, investigate and respond to issues identified by the parishioners of Sedgefield and, if appropriate, to signpost to the correct person/organisation for resolution/further progression;

Key projects for 2016/17 include:* To progress towards the attainment of the Foundation Level of the Local Council Award Scheme;
* To review and improve the facilities at Sedgefield Parish Hall based upon user needs;
* To review the Council’s Cemetery Rules and Regulations;
* To review the Council’s Allotment Rules;
* To create a Council compound area at Butterwick Road Cemetery and begin negotiations regarding the development of unconsecrated area of this facility.
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