
You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 11th March 2019, in the Council Offices.



AGENDA

1. Apologies
2. Declaration of Interest
3. STC Minutes / Committee Reports
 - a Minutes of Community Chest Meeting: 11th February 2019
 - b Minutes of Monthly Meeting: 11th February 2019
 - c Minutes of P&R Committee: 11th February 2019
 - d Minutes of Finance Working Group: 14th February 2019
 - e Minutes of Butterwick Road Cemetery Working Group: 14th February 2019
 - f. Minutes of Community Development & Engagement Committee: 18th February 2019
 - g Minutes of Environment Committee: 18th February 2019
 - h Minutes of Personnel Committee: 25th February 2019
4. Matters of Information
5. Dates of Meetings
6. Public Participation
7. Internal reports
 - 7.1. Chairman's Report
 - 7.2. Mayor's Report
8. External Reports

None.
9. Correspondence
 - 9.1 Fishburn Sedgefield Estate Hall Farm Option Land (email from Mr Leigh Fisher, DCC dated 25th February 2019)
10. The Sedgefield Plan:
 - 10.1 The Sedgefield Plan Update Report by Town Clerk
11. Current Planning Applications

T. J. Ayre.

Dr Jane Ayre, Town Clerk, March 6, 2019

COMMITTEE: Policy & Resources
DATE: Monday 11th March 2019
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
 2. Declaration of Interest
 3. Matters of Information
 4. Public Participation
 5. Reports:
 - 5.1 Review of Butterwick Road Cemetery, Sedgefield – Rules and Regulations
Recommendation Report by Butterwick Road Cemetery Working Group
- Note:** Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 11th February 2019
 - 6.2 Financial Budget Comparison as at 28th February 2019
 - 6.3 Debtors List as at 28th February 2019
 - 6.4 Direct Debits and BACS List for 1st – 28th February 2019
 - 6.5 February 2019 Bank and January 2019 Public Sector Deposit Fund
Reconciliations Report by Town Clerk
 - 6.6 2018/19 Year End Accounts Timetable Report by Town Clerk
 - 6.7 Review of Members Allowances Recommendation by Finance Working Group
 - 6.8 Review of Chair's Allowance Recommendation by Finance Working Group
 7. Correspondence:
 - 7.1 Review of Statement of Policy Under the Licensing Act 2003 (letter from Mr Craig Rudman, DCC dated 8th February 2019)
 - 7.2 Parish Councils and Licensing Applications (email from Mr Steve Ragg, CDALC dated 14th February 2019)
 - 7.3 Sedgefield Twinning Association (letter from Mr Sam Edgoose dated 13th February 2019)
 - 7.4 Station Road Playing Field, Sedgefield (letter from Ms Judith Ramay, DCC dated 12th February 2019)
 - 7.5 Re: Bin Stores – Sedgefield (email from Mr John Byers, DCC dated 26th February 2019)
 - 7.6 Review of Polling Districts and Polling Places (email from Mr Steve Ragg, CDALC dated 28th February 2019)

8. Consideration of Reports Exempt from the Public:

8.1. Epitaph Training Recommendation Report by Finance Working Group

8.2. Parish Hall Security Officers Update Report by Personnel Committee

T. J. Ayre.

Dr Jane Ayre, Town Clerk, March 6, 2019



COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 18th March 2019

TIME: Following Environment Committee

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Snow Party 2019 Update Report by Projects & Media Co-ordinator
 - 5.2 First Aid Provider – November 2019 Fireworks Display Update Report by Town Clerk
 - 5.3 Annual Town Meeting Update Report by Town Clerk
 - 5.4 Young Citizen of the Year Update Verbal Report by Cllr Allan Blakemore, Chris Lines, Julie Towler and Mavis Wayman
 - 5.5 Dementia Friends Awareness Training Update Report by Town Clerk
6. Correspondence:
 - 6.1 Sedgefield Youth Club (email from Ms Victoria Murrell dated 19th February 2019)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
March 6, 2019



COMMITTEE: Environment Committee
DATE: Monday 18th March 2019
TIME: 7pm
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Speeding Along The Fishburn Road Report by Cllr Leo McCormack
 - 5.2. Young Sedgefield Role Models (email from Cllr Stephen Winter dated 20th February 2019)
6. Correspondence:
 - 6.1. Siting of Scope Donation Bank (email from Mr Dave Rayner dated 22nd February 2019)
 - 6.2. Pedestrian Distance Signs – Units of Measurement (letter from Mr John Gardner, British Weights and Measures Association dated 15th February 2019)
 - 6.3. HAH Block Paving Proposal 1 (Hotel Frontage to Archway) 21st February 2019 (email and attachment from Ms Rachel Johnson dated 21st February 2019)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
March 6, 2019

