
You are hereby summoned to attend the Monthly Meeting of the Sedgefield Town Council which is to be held at 7pm on Monday 8th April 2019, in the Council Offices.



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports**
 - a Minutes of Joint Sedgefield In Bloom and Town Council Meeting: 7th March 2019**
 - b Minutes of Monthly Meeting: 11th March 2019**
 - c Minutes of P&R Committee: 11th March 2019**
 - d Minutes of Environment Committee: 18th March 2019**
 - e Minutes of Community Development & Engagement Committee: 18th March 2019**
 - f. Minutes of Estates Working Group Meeting: 20th March 2019**
 - g Minutes of Finance Working Group Meeting: 21st March 2019**
 - h Minutes of Personnel Committee: 25th March 2019**
 - i. Minutes of Policy & Records Management Working Group Meeting: 28th March 2019**
- 4. Discussion with Temporary Inspector Alex Clarke regarding concerns about speeding in the Town and update on anti-social behaviour**
- 5. Matters of Information**
- 6. Dates of Meetings**
- 7. Public Participation**
- 8. Internal reports**
 - 8.1. Chairman's Report**
 - 8.2. Mayor's Report**
- 9. External Reports**

None.
- 10. Correspondence**
 - 10.1 Proposed Diversion, Sedgefield Footpath 16 (email and attachments from Mr Owen Shaw, DCC dated 29th March 2019)**
- 11. The Sedgefield Plan:**
 - 11.1 The Sedgefield Plan Update Report by Town Clerk**
- 12. Current Planning Applications**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, April 1, 2019

COMMITTEE: Policy & Resources
DATE: Monday 8th April 2019
TIME: Following Monthly Meeting
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Draft Response to DCC's Review of Statement of Policy Under the Licensing Act 2003 Report by Cllr Mel Carr and Town Clerk
 - 5.2 Hardwick Hall Hotel Licensing Update Report by Town Clerk
 - 5.3 Draft Mayor's Handbook Recommendation Report by Finance Working Group
 - 5.4 Annual Report 2018/19 Recommendation Report by Policy & Records Management Working Group
 - 5.5 Review of Delegation Scheme in 2019/20 Recommendation Report by Policy & Records Management Working Group
6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 11th March 2019
 - 6.2 Financial Budget Comparison Report by Town Clerk
 - 6.3 Debtors List as at 25th March 2019
 - 6.4 Direct Debits and BACS List for 1st – 31st March 2019
 - 6.5 March 2019 Bank and January & February 2019 Public Sector Deposit Fund Reconciliations Report by Town Clerk
 - 6.6 Internal Audit Inspections 20-21st February 2019 Report by Finance Working Group
 - 6.6 2018/19 Year End Update Report by Town Clerk
7. Correspondence:
 - 7.1 Notice of Determination – The Pickled Parson (email and attachments from Ms Karen Robson, DCC dated 25th March 2019 with supporting email from Mr Laura Cloney, DCC dated 21st March 2019)
 - 7.2 Mediaeval Fayre 18th May 2019 (letter from Mr John Robinson, SCA dated 20th March 2017)
 - 7.3 Skip and Container Outside 5 Church View (letter from owners dated 27th March 2019)
8. Consideration of Reports Exempt from the Public:
 - 8.1. The Pickled Parson and Village Green Usage Report by Town Clerk

8.2. Butterwick Road Cemetery – Emptying Recycling Bays Quotation

T. J. Ayre.

Dr Jane Ayre, Town Clerk, April 1, 2019



Sedgefield Town Council

Committee:	Special Town Council Meeting
	To consider the Town Council's 2018/19 Year End Accounts
Date:	Monday 15th April 2019
Time:	6.15pm
VENUE:	Council Offices

AGENDA

1. Apologies
2. Declaration of Interest
3. To approve the financial accounts for 2018/19 including: -
 - a. Annual Governance Statement (2018/19 Annual Governance Statement Report by Town Clerk attached)
 - b. Year End Accounts for 2018/19 (attached)
 - c. Annual Governance and Accountability Return for 2019/19 (attached)

T. J. Ayre.

**Dr Jane Ayre
Town Clerk
April 1, 2019**

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 15th April 2019

TIME: 7pm

VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1 Annual Town Meeting Update Report by Town Clerk
 - 5.2 Citizen of the Year Award and Young Citizen of the Year Award Update Report by Town Clerk
 - 5.3 Meeting with SCA Representative Regarding Potential Lighting/Signage Work Report by Town Clerk
6. Correspondence:

None.

T. J. Ayre.

Dr Jane Ayre
Town Clerk
April 1, 2019



COMMITTEE: Environment Committee
DATE: Monday 15th April 2019
TIME: Following Community Development & Engagement Committee
VENUE: Council Offices



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. 2018/19 Headstone Safety Testing Update Report by Town Clerk and Head Gardener & Cemetery Superintendent
6. Correspondence:

None.

T. J. Ayre.

Dr Jane Ayre, Town Clerk
April 1, 2019

