
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 10th June 2024 in Sedgefield Parish Hall**



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
 - a. Minutes of Annual General Meeting** 13th May 2024
 - b. Minutes of Monthly Meeting** 13th May 2024
 - c. Minutes of P&R Committee** 13th May 2024
 - d. Minutes of Environment Committee** 13th May 2024
 - e. Minutes of Community Development & Engagement Committee** 13th May 2024
 - f. Minutes of Personnel Committee** 20th May 2024
 - g. Minutes of Estates Working Group** 20th May 2024
 - h. Minutes of Finance Working Group** 30th May 2024
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
 - 7.1 Chairman's Report**
 - 7.2 Mayor's Report**
 - 7.3. Draft Annual Town Meeting Minutes 2024 Report by Town Clerk**
 - 7.4 Councillor Resignation Update Report by Town Clerk**
- 8. External Reports:**
 - 8.1 Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**
 - 9.1 Examination of the County Durham Minerals and Waste Policies and Allocations (email from Mr M Kelleher, DCC dated 24th May 2024) [Note: email circulated electronically to all Cllrs 29th May 2024]**
- 10. Current Planning Applications**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, June 3, 2024

COMMITTEE: Policy & Resources
DATE: Monday 10th June 2024
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
 2. Declaration of Interest
 3. Matters of Information
 4. Public Participation
 5. Reports:
 - 5.1 Reviewed Village Green Policy Recommendation Report by Estates Working Group
 - 5.2 Butterwick Road Cemetery Expansion Project Update Report by Town Clerk
 - 5.3. Aycliffe and District Bus Preservation Society Report by Cllr Dave Jasper
- Note: Reports related to information exempt from the public are considered under agenda item 8.**
6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 13th May 2024
 - 6.2 Financial Budget Comparison (as at 31st May 2024)
 - 6.3 Debtors List as at 31st May 2024
 - 6.4 Direct Debits and BACS List for 1st – 31st May 2024
 - 6.5 May 2024 Bank Reconciliations Plus May 2024 Imprest Account and April 2024 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 7. Correspondence:

None.
 8. Consideration of Reports Exempt from the Public:
 - 8.1 Village Greens Update Report by Town Clerk
 - 8.2. Town Council Office Electrical Work for ECIR Recommendation by Estates Working Group
 - 8.3. Parish Hall Electrical Work Recommendation by Estates Working Group

8.4. Sedgefield Youth Club – Proposal to amend Lead Youth Club Worker Hours and Extend Parish Hall Booking Time (both term-time) Report by Cllrs Julie Towler and Kelly Dickerson



T. J. Ayre.

***Dr Jane Ayre, Town Clerk
June 3, 2024***

COMMITTEE: Environment Committee
DATE: Monday 10th June 2024
TIME: Following P&R Committee
VENUE: Sedgfield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
None.
6. Correspondence:
 - 6.1. Safety of Lithium Ion Batteries and E-bikes and Scooters (email and attachments from Mr Ron Bailey dated 21st May 2024)
 - 6.2. Sedgfield In Bloom Sponsorship (letter from Mr Ian Milne received 29th May 2024)

T. J. Ayre.

*Dr Jane Ayre, Town Clerk
June 3, 2024*

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 10th June 2024

TIME: Following Environment Committee

VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Arriva Bus Service Consultation – Fishburn and Teesside Park Links
Report by Cllr Jenny Haworth
6. Correspondence:
 - 6.1. Sedgefield Youth Club Management Committee (minutes of meeting
held on 13th May 2024)

T. J. Ayre.

Dr Jane Ayre
Town Clerk
June 3, 2024

