
**You are hereby summoned to attend the Monthly Meeting of the
Sedgefield Town Council which is to be held at 7pm on
Monday 8th July 2024 in Sedgefield Parish Hall**



AGENDA

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
 - a. Minutes of Monthly Meeting** **10th June 2024**
 - b. Minutes of P&R Committee** **10th June 2024**
 - c. Minutes of Environment Committee** **10th June 2024**
 - d. Minutes of Community Development & Engagement Committee** **10th June 2024**
 - e. Minutes of Personnel Committee** **17th June 2024**
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
 - 7.1 Chairman's Report**
 - 7.2 Mayor's Report**
- 8. External Reports:**
 - 8.1 Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**

None.
- 10. Current Planning Applications**

T. J. Ayre.

Dr Jane Ayre, Town Clerk, July 1, 2024

COMMITTEE: Policy & Resources
DATE: Monday 8th July 2024
TIME: Following Monthly Meeting
VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
 2. Declaration of Interest
 3. Matters of Information
 4. Public Participation
 5. Reports:
 - 5.1 Sedgefield Town Council Annual Fireworks Display Update Report by Town Clerk
 - 5.2. Reviewed Recruitment and Selection Policy Recommendation by Personnel Committee
 - 5.3 Local Councils Quality Award Update Report by Town Clerk
- Note:** Reports related to information exempt from the public are considered under agenda item 8.
6. Financial matters:
 - 6.1 Invoices for payment by cheques for approval after 10th June 2024
 - 6.2 Financial Budget Comparison (as at 1st July 2024)
 - 6.3 Debtors List as at 1st July 2024
 - 6.4 Direct Debits and Debit Card List for 1st – 30th June 2024
 - 6.5 June 2024 Bank Reconciliations Plus June 2024 Imprest Account and May 2024 Public Sector Deposit Fund Reconciliation Report by Town Clerk
 7. Correspondence:
 - 7.1. CDALC AGM Nominations and Preparations (email from Ms Audrey Christie, CDALC dated 5th June 2024)
 - 7.2. Community Football Fields and Tennis Courts (email from Ms Lisa Kilner dated 8th June 2024)
 - 7.3. CDALC Questions For Councils (email from CDALC dated 28th June 2024)
 8. Consideration of Reports Exempt from the Public:
 - 8.1 Village Greens Update Report by Town Clerk
 - 8.2. Projects & Media Co-ordinator Update Report by Personnel Committee

T. J. Ayre.

Dr Jane Ayre, Town Clerk
July 1, 2024

COMMITTEE: Environment Committee
DATE: Monday 8th July 2024
TIME: Following P&R Committee
VENUE: Sedgfield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Butterwick and Winterton Allotments Inspection Update Report by Projects & Media Co-ordinator
 - 5.2. Tub Planting Update Report by Projects & Media Co-ordinator
6. Correspondence:
 - 6.1. introducing TVC (email and attachments from Mr Cameron Gough dated 17th June 2024)

T. J. Ayre.

Dr Jane Ayre, Town Clerk
July 1, 2024

COMMITTEE: Community Development & Engagement
Committee

DATE: Monday 8th July 2024

TIME: Following Environment Committee

VENUE: Sedgefield Parish Hall



AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
 - 5.1. Town Council Keswick Coach Trip Update Report by Town Clerk
6. Correspondence:

None.

T. J. Ayre.

**Dr Jane Ayre
Town Clerk
July 1, 2024**