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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
Monday 14<sup>th</sup> October 2024 in Sedgefield Parish Hall**

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## **AGENDA**

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
  - a. Minutes of Fireworks Working Group** 4<sup>th</sup> September 2024
  - b. Minutes of Monthly Meeting** 9<sup>th</sup> September 2024
  - c. Minutes of P&R Committee** 9<sup>th</sup> September 2024
  - d. Minutes of Environment Committee** 9<sup>th</sup> September 2024
  - e. Minutes of Community Development & Engagement Committee** 9<sup>th</sup> September 2024
  - f. Minutes of Personnel Committee** 16<sup>th</sup> September 2024
  - g. Minutes of Finance Working Group** 18<sup>th</sup> September 2024
  - h. Minutes of Finance Working Group** 19<sup>th</sup> September 2024
  - i. Minutes of Estates Working Group** 30<sup>th</sup> September 2024
  - j. Minutes of Special Town Council Meeting: Awarding Contract For Butterwick Road Cemetery Expansion** 30<sup>th</sup> September 2024
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
  - 7.1 Chairman's Report**
  - 7.2 Mayor's Report**
- 8. External Reports:**
  - 8.1 Report From Durham County Councilor Chris Lines, Sedgefield Division**
- 9. Correspondence:**

None.
- 10. Current Planning Applications**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, October 7, 2024

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 14<sup>th</sup> October 2024  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1 Six Monthly Lift Inspection Update Report by Town Clerk
  - 5.2 Winter Maintenance SLA with Durham County Council Recommendation Report by Estates Working Group

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
  - 6.1 Invoices for payment by cheques for approval after 9<sup>th</sup> September 2024
  - 6.2 Financial Budget Comparison (as at 2<sup>nd</sup> October 2024)
  - 6.3 Debtors List as at 2<sup>nd</sup> October 2024
  - 6.4 Direct Debits and Debit Card List for 1<sup>st</sup> – 30<sup>th</sup> September 2024
  - 6.5 September 2024 Bank Reconciliations Plus September 2024 Imprest Account and August 2024 Public Sector Deposit Fund Reconciliation Report by Town Clerk
7. Correspondence:
  - 7.1 DCC Consultation On 2025/26 Budget (email from CDALC) [email and hyperlinks electronically circulated to Cllrs on 26<sup>th</sup> September 2024]
  - 7.2 Lithium Ion Battery Safety Bill (email from Mr Ron Bailey dated 30<sup>th</sup> September 2024) [email and attachment electronically circulated to Cllrs on 30<sup>th</sup> September 2024]
  - 7.3 FW: Licensing – Variation of Premises Licence Application Received – Mess Charcuterie and Bar, 6 North End, Sedgefield (email from CDALC dated 4<sup>th</sup> October 2024)
  - 7.4 Parking In, And All Around, Sedgefield Village (email from David and Olwen Downs dated 6<sup>th</sup> October 2024)
8. Consideration of Reports Exempt from the Public:
  - 8.1 Village Greens Update Report by Town Clerk

- 8.2 **Complaint (email from Mr Ian Holdsworth dated 22<sup>nd</sup> September 2024)**
- 8.3 **Parish Hall Lift Servicing Recommendation Report by Estates Working Group**
- 8.4. **Trees In Ceddesfeld Hall Grounds Recommendation Report by Estates Working Group**

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
October 7, 2024***

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**COMMITTEE:** Environment Committee  
**DATE:** Monday 14<sup>th</sup> October 2024  
**TIME:** Following P&R Committee  
**VENUE:** Sedgefield Parish Hall

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## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1. Butterwick and Winterton Allotments Inspection Update Report by Projects & Media Co-ordinator
  - 5.2. Future Green Waste Disposal Recommendation by Town Clerk
6. Correspondence:

None.

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
October 7, 2024*

**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 14<sup>th</sup> October 2024

**TIME:** Following Environment Committee

**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:
  - 5.1. Town Council's Annual Fireworks Display Update Report by Fireworks Working Group
  - 5.2. Remembrance Sunday Update Report by Town Clerk
  - 5.3. Snow Party Update Report by Town Clerk
6. Correspondence:
  - 6.1. Sedgefield Youth Club (minutes of Management Committee meeting 16<sup>th</sup> September 2024)

*T. J. Ayre.*

**Dr Jane Ayre**  
Town Clerk  
October 7, 2024