

SEDGEFIELD TOWN COUNCIL



Minutes of the proceedings of the **OCTOBER**
MONTHLY MEETING of the **Council** held at **7 p.m.** on

Monday 14th October 2024

in

Sedgefield Parish Hall

Present **Cllr. Mel Carr (Chairman) and**
Cllrs. David Brown, Mark Cant, Ann Carr, Kelly Dickerson, John Finlayson,
Elizabeth Flanagan, Jenny Howarth, Peter Hinde, Dave Jasper, Julie Towler and
Mavis Wayman

Officers Dr Jane Ayre (Town Clerk)

1. Apologies:

Cllr Allan Blakemore.

2. Declaration of interest:

Cllr Elizabeth Flanagan declared an interest in item 3g as a member of Sedgefield Players.
No other Cllrs made any declaration of interest.

3. STC Minutes / Committee Reports:

a. Minutes of Fireworks Working Group held Wednesday 4th September 2024:

These were confirmed as a correct record. (AC / M Carr)

b. Minutes of the Monthly meeting held Monday 9th September 2024:

These were confirmed as a correct record. (JF / DJ)

c. Minutes of the P&R committee held Monday 9th September 2024:

These were confirmed as a correct record. (JH / JF)

d. Minutes of the Environment committee held Monday 9th September 2024:

These were confirmed as a correct record. (JF / MW)

e. Minutes of the Community Development committee held Monday 9th September 2024:

These were confirmed as a correct record. (MW / DJ)

f. Minutes of the Personnel Committee held Monday 16th September 2024:

These were confirmed as a correct record. (JF / JT)

g. Minutes of the Finance Working Group held Wednesday 18th September 2024:

These were confirmed as a correct record. (JF / JH)

h. Minutes of the Finance Working Group held Thursday 19th September 2024:

These were confirmed as a correct record. (JF / JH)

i. Minutes of the Estates Working Group held Monday 30th September 2024:

These were confirmed as a correct record. (AC / MW)

j. Minutes of Special Town Council Meeting: Awarding Contract For Butterwick Road Cemetery Expansion on Monday 30th September 2024:

These were confirmed as a correct record. (DB / AC)

RESOLVED: To accept all of the minutes as above and recommendations contained therein.

4. Matters of Information:

4.1 Cllr Vacancy:

The current Cllr vacancy has been re-advertised with effect from 10th September 2024 with a closing date for application as no later than Friday 22nd November 2024. The Clerk to keep Cllrs updated on this matter.

RESOLVED:

To receive the information.

4.2 The Sedgefield Plan:

To not review The Sedgefield Plan at this time but to do so when there are any significant changes to the NPPF, and/or the County Durham Plan, which would impact upon Sedgefield or to consider this matter again in 2025/26 if there have not been any changes at national or principal authority level, i.e. to ensure a watching brief is kept over the Town's neighbourhood plan. To review in 2025/26 if not earlier.

RESOLVED:

To receive the information.

4.3 Hartlepool Borough Council – planning application H/2024/0154:

The Clerk has informed Hartlepool Borough Council that Sedgefield Town Council objects to this planning application due to highways safety concerns.

RESOLVED:

To receive the information and to close this matter.

4.4 Current Planning Applications:

The Clerk submitted to DCC Planners comments agreed in relation to planning applications 1-9.

RESOLVED:

To receive the information and to close this matter.

4.5 Additional Planning Applications:

No objections or comments were submitted by Cllrs to the Clerk regarding planning applications DM/24/02304/VOC and DM/24/02321/FPA.

RESOLVED:

To receive the information and to close this matter.

5. Dates of Meetings:

Prior to the meeting the Clerk had circulated to all details of all meetings in October 2024 plus events until February 2025.

RESOLVED:

To receive the information.

6. Public Participation:

The Chairman, Cllr Mel Carr closed the meeting to allow the public gave their views and comments. No members of the public were in attendance. The Chairman re-opened the meeting.

7. Internal Reports:

7.1 Chairman's Report:

Prior to the meeting the Clerk had circulated to all a Chairman's Report which detailed the actions he had undertaken since the last Monthly Meeting.

RESOLVED:

To receive the information.

7.2 Mayor's Report:

Prior to the meeting the Clerk had circulated to all a Mayor's Report which detailed the actions he had undertaken since the last Monthly Meeting and forthcoming events.

RESOLVED:

To receive the information.

8. External Reports:

8.1 Report from Durham County Councillor Chris Lines, Sedgefield Division:

Prior to the meeting the Clerk had circulated to all a report from Durham County Cllr Chris Lines who represents the Sedgefield Division.

RESOLVED:

To receive this information.

9. Correspondence:

None.

10. Current Planning Applications:

A schedule of the current planning applications had been circulated prior to the meeting. Each application was then considered and the following comments were made (Note: number refers to the number on the circulated list):

10.1 DM/24/02109/FPA – change of use of land to side from open space to residential and erection of two storey side extension, 12 Turnpike Walk, Sedgefield:

Cllrs did not have any objection to this application.

10.2 DM/24/02443/AD – non-illuminated sign to shop front, 7-8 Front Street, Sedgefield:

Cllrs did not have any objection to this application.

RESOLVED:

The comments on planning applications 1-2 above to be submitted to DCC Planners.

The Clerk confirmed the latest list of planning applications had been published that afternoon by Durham County Council but did not contain any relating to the Sedgefield Parish.

The Chair thanked everyone for attending and closed the meeting at 7.07pm.

SEDGEFIELD TOWN COUNCIL

POLICY & RESOURCES



Minutes of the proceedings of the **OCTOBER**
POLICY & RESOURCES of the **Council**
held following the **Monthly Meeting**

on

Monday 14th October 2024

in

Sedgefield Parish Hall.

Present **Cllr. Jenny Haworth (Chairman) and**
Cllrs. David Brown, Mark Cant, Ann Carr, Mel Carr, Kelly Dickerson, John
Finlayson, Elizabeth Flanagan, Peter Hinde, Dave Jasper, Julie Towler and
Mavis Wayman

Officers Dr Jane Ayre (Town Clerk)

1. Apologies:

Cllr Allan Blakemore.

2. Declaration of interest:

None.

3. Matters of Information:

3.1 Terrace Hill Discussion:

The Clerk and Head Gardener & Cemetery Superintendent meet on-site in
Ceddesfeld Grounds with Mr Martin Lowe of Historic England on 2nd June 2023. A
follow-up meeting has now taken place with DCC's Conservation Officer and Tree
Officer(s) who recommend the Clerk now liaises with DCC's Head of Ecology in
order that appropriate specifications and costings can be sought so a further
Discussion Meeting can be scheduled with Town Cllrs. Priority work relating to

budget planning and community events has meant no further action has taken place in relation to this item. The Clerk to keep Cllrs updated on this matter.

RESOLVED:

To receive the information.

3.2 Parish Hall Electrical Work:

This has now all been completed.

RESOLVED:

To receive the information and to close this matter.

3.3 Local Councils Quality Award:

The Town Council's application for the Foundation Level of the Quality Award has now been submitted to NALC. NALC have confirmed their triage team will make contact by 27th September 2024 for any feedback/additional evidence and the Town Council have until 11th October 2024 to respond to such. Applications will then be sent to the Panel for assessment on Friday 18th October 2024 and the Panel will meet in November 2024. Results will be announced by 13th December 2024.

The Clerk to keep Cllrs updated on this matter. Once Foundation Quality accreditation is attained the Town Council to make a commitment, by allowing time and resources, to progress to the Quality Status Award.

RESOLVED:

To receive the information.

3.4 Access to Sports Facilities:

A meeting has been scheduled at Sedgefield Community College between Mr Paul Flaming, Cllr Mel Carr, County Cllr Chris Lines, the Clerk and Ms Lisa Kilner for Monday 21st October 2024. An update report will be brought to the November 2024 P&R Committee meeting. Following the meeting on 21st October 2024 the Clerk and Cllr Mel Carr will update the draft letter depending upon additional information found during the meeting and then issue this jointly with County Cllr Chris Lines to progress the process of lobbying the company operating the PFI Agreement at the Community College by seeking access for local residents to the College's sports facilities. Work will then also begin on working with County Cllr Chris Lines to progress this matter and to seek the support of local MP Alan Strickland.

The Clerk has liaised with DCC to obtain a quote for the cost of providing and installing goal posts at Station Road Playing field (with future inspection and maintenance of such via our existing Play Area inspection agreement with DCC). This resulted in an on-site meeting taking place and a verbal update regarding this matter will be considered under agenda item 5.3.

RESOLVED:

To receive the information.

3.5 New Financial Regulation:

The newly adopted Financial Regulations have now been uploaded to the Town Council's website.

RESOLVED:

To receive the information and to close this matter.

3.6 Conclusion of 2023/24 Year End Accounts:

Conclusion of Audit notices have now been displayed.

RESOLVED:

To receive the information and to close this matter.

3.7 Extension of Consultation Deadline For Local Network Boundaries

Consultation:

The Town Council's corporate submission to DCC's Local Network Boundaries Consultation was submitted on 18th September 2024 and a copy shared electronically with all Town Cllrs. The Clerk to keep Cllrs updated as and when further information is received.

RESOLVED:

To receive the information and to close this matter.

3.8 Scattering of Ashes:

The Clerk replied to Ms Roberts informing her that she needs to seek permission from Livin/DCC regarding the scattering of ashes at her requested location. The Clerk has also informed Ms Roberts that the Town Council has a policy of not

allowing any further trees to be planted upon its land and suggested she approach Hardwick Park as a suitable alternative.

RESOLVED:

To receive the information and to close this matter.

3.9 Butterwick Road Cemetery Burial Update:

This was successfully concluded on Thursday 12th September 2024.

RESOLVED:

To receive the information and to close this matter.

3.10 Parish Hall Flyer Recommendation:

The Estates Working Group have now agreed on a Parish Hall promotional flyer and liaison work is now underway with Print Factory and Sedgefield Development Trust in order to get this printed and included as an insert in a future edition of the Sedgefield News.

RESOLVED:

To receive the information and to close this matter.

4. Public Participation:

The Chairman, Cllr Jenny Haworth, closed the meeting for the public to give views and comments. No members of the public were in attendance. The Chairman re-opened the meeting.

5. Reports:

5.1 Six-Monthly Lift Inspection Update Report by Town Clerk:

Prior to the meeting the Clerk had circulated to all a Six-Monthly Lift Inspection Report confirming the Parish Hall's lift complies with the requirements of LOLER. The Clerk confirmed some remedial work was required and this would be considered under agenda item 8.3.

RESOLVED:

To receive this information.

5.2 Winter Maintenance SLA with Durham County Council Recommendation Report by Estates Working Group:

Prior to the meeting the Clerk had circulated to all a Winter Maintenance SLA with Durham County Council Recommendation Report by the Estates Working Group. It was clearly understood by all that such an SLA would only be implemented in the event of a severe weather scenario and even then if the Town Council had sufficient staffing resource. It was noted that priority 1 areas would be the main focus but if these were achieved then priority 2 areas would be tackled. The proposed map showing priority 1 and 2 areas was agreed with Cllrs agreeing this reflected the key footfall areas to access essential services in the Town. The Clerk will now work with Mr Andrew Blanchley of DCC to ensure the SLA is finalized and then signed by Cllr Mel Carr on behalf of Sedgefield Town Council in his role as Chairman.

The Clerk and Head Gardener & Cemetery Superintendent to commence work on scoping out an alternative snow plough attachment for the Town Council's New Holland tractor.

RESOLVED:

- i) To accept the Winter Maintenance Outline Agreement with DCC and inform DCC of the new map showing priority 1 and 2 areas.**
- ii) To agree in principle, depending upon feasibility, to trade in the Town Council's existing snow plough and purchase a smaller, workable version for use on the Town Council's New Holland tractor.**

5.3. Station Road Playing Field Verbal Update By Clerk:

Following on from item 3.4., the Clerk confirmed that an on-site meeting at Station Road Playing field had taken place on Thursday 10th October 2024 between herself and Cllr Mel Carr with County Cllr Chris Lines, Ms Jane Bellis (EDRC AAP), Ms Lisa Kilner and Mr Colin Curry (DCC) to discuss the feasibility of goalposts being sited. It is proposed that goalposts of the size used for seven-a-side matches be installed but spaced on the size of a five-a-side pitch albeit the pitch will not actually be marked. This could create a facility for people wanting to have a "kick about" and would not be for league or official matches. On the advice of EDRC AAP and DCC Officers it is now best for the Town Council to consult with those residents whose properties border onto Station Road Playing field. The Clerk circulated to all a proposed letter which included an image of the proposed location. It was agreed that within the letter there should be reference to the dimensions for the unofficial pitch and

assurance that any goalposts installed would be regularly inspected and maintained. Cllr Kelly Dickerson said she supported this initiative and asked if consultation should be wider than just those properties around the playing field. The Clerk confirmed that initial consultation, on the advice of DCC, would be with those residents in the immediate vicinity to give them an opportunity to raise any concerns. If concerns were raised those would be followed up. At that point wider consultation could be undertaken as public opinion could help support any funding request. Cllr Dickerson asked if the installation of these goalposts were acceptable within the conditions of the lease for the field. The Clerk confirmed goalposts have been sited on this field historically so these are not a new feature but replacement ones.

RESOLVED:

With the inclusion of pitch dimensions, assurance the pitch will be unmarked and that any goalposts sited will be inspected and maintained, this letter be issued to residents who border onto Station Road Playing field.

Note: Reports related to information exempt from the public are considered under agenda item 8.

6. Financial Matters:

6.1 Invoices for payment by cheques for approval after 9th September 2024:

Prior to the meeting the Clerk had circulated to all details of cheques for approval after 9th September 2024 numbered 110957 to 110976. The Clerk circulated to all an updated list which also included cheques numbered 110977 to 110980. Cllrs confirmed their support for the authorization of all cheques.

RESOLVED:

- i) All cheques and invoices were approved for payment.**
- ii) Cllrs Mel Carr and John Finlayson plus the Town Clerk to duly sign the cheques.**

6.2 Financial Budget Comparison as at 2nd October 2024:

RESOLVED:

To receive the Financial Budget Comparison as at 2nd October 2024.

6.3 Debtors List as at 2nd October 2024:

RESOLVED:

To receive the Debtors List as at 2nd October 2024.

6.4 Direct Debits and Debit Card List for 1st – 30th September 2024:

RESOLVED:

To receive the Direct Debits and Debit Card List for 1st – 30th September 2024.

6.5 September 2024 Bank Reconciliations Plus September 2024 Imprest Account and August 2024 Public Sector Deposit Fund Reconciliation Report by Town Clerk:

RESOLVED:

To receive this information.

7. Correspondence:

7.1 DCC Consultation On 2025/26 Budget (email from CDALC) [email and hyperlinks electronically circulated to Cllrs on 26th September 2024]:

Prior to the meeting the Clerk had circulated to all Cllrs electronically information from CDALC regarding DCC's current consultation on their 2024/25 budget. Within that information was hyperlinks to reports and further information in order that responses could be made to the consultations questions – do you agree with the approach to continue the strategy for the proposed £3.2 million savings for 2025/26 consulted on last year; from the list of services identified, choose three of those to be targeted for further savings; views about an increase in [DCC] Council Ta of 2.99% and if you agree to pay more if government allows it; and ideas on how to raise income/make further savings, any impacts on our community and any other views. The deadline for response submissions is Friday 1st November 2024 at 5pm. The Clerk also reported that earlier that day she had issued an email to all Cllrs which contained an invitation to attend a virtual meeting organized by the EDRC AAP at which a presentation regarding this matter would be given by DCC's Head of Corporate Finance and Commercial Services at 6pm on Tuesday 22nd October 2024. The Clerk suggested the Town Council consider making a corporate submission to DCC's consultation exercise. Cllrs agreed it would be best for individuals to make their own submissions.

RESOLVED:

Cllrs to make their own submissions to this consultation and to do so in their individual private capacities as residents, i.e. not as Cllrs or representing Sedgefield Town Council.

7.2 Lithium Ion Battery Safety Bill (email from Mr Ron Bailey dated 30th September 2024) [email and attachment electronically circulated to Cllrs on 30th September 2024]:

Prior to the meeting the Clerk had circulated to all the latest update from Mr Ron Bailey dated 30th September 2024 regarding progress on the Lithium Ion Battery Safety Bill.

RESOLVED:

To receive this information.

7.3 FW: Licensing – Variation of Premises Licence Application Received – Mess Charcuterie and Bar, 6 North End, Sedgefield (email from CDALC dated 4th October 2024):

Prior to the meeting the Clerk had circulated to all information received from CDALC on 4th October 2024 regarding an application for a variation of Premises Licence at Mess Charcuterie and Bar, 6 North End, Sedgefield. Cllr Mel Carr confirmed this variation related to a proposed change in hours for the sale of alcohol on the premises (to Monday to Saturday 11.00am to 10.30pm, Sunday 11.00am to 9.00pm) and to vary the opening hours (to Monday to Saturday 9.00am to 11.00pm, Sunday 9.00am to 9.30pm). This variation was considered, and providing these are the only variations being sought, then the Town Council does not have any objections.

RESOLVED:

The Clerk to inform DCC's Licensing that, providing the interpretation of the variations requested is correct, then the Town Council does not have any objection to this Variation of Premises Licence Application.

7.4 Parking In, And All Around, Sedgefield Village (email from David and Olwen Downs dated 6th October 2024):

Prior to the meeting the Clerk had circulated to all an email from David and Olwen Downs dated 6th October in which they expressed their concerns regarding the state of parking in Sedgefield. The Clerk already advised the residents to ensure their

local County Councillors were made aware of these concerns as parking enforcement is the responsibility of the County Council and not the Town Council. The Clerk reminded all that the first phase of the collaborative Active Travel Group's work had now been completed and focus is moving onto those medium-term aspirations which include issues such as reducing the speed of vehicles as they travel through the Town and working with the local Police team and DCC Highways Officers to consider what can be done to ease the impacts of pavement parking and parking restrictions.

RESOLVED:

The Clerk to reply to David and Olwen Downs, linking in with the local County Cllrs, to make them aware of the next phase of the Active Travel Group's work in relation to pavement parking and parking enforcement. Within this letter is a request that any witnessed future illegal parking is reported to the Police.

The Chairman, Cllr Jenny Haworth, explained that due to the confidential nature of the following item: these would be discussed under Exempt Information and had any members of the public and/or press been present they would have been asked to leave the meeting at this point (Section 1 Sub-Section (2) of the Public Bodies (Admission of Meetings) Act 1960).

8. Consideration of Reports Exempt from Public:

8.1 Village Greens Update Report by Town Clerk:

Prior to the meeting the Clerk had circulated to all a Village Greens Update Report which was duly considered and a way forward agreed.

8.2 Complaint (email from Mr Ian Holdsworth dated 22nd September 2024):

Prior to the meeting the Clerk had circulated to all an email from Mr Ian Holdsworth dated 22nd September 2024 which was duly considered and response agreed.

8.3 Parish Hall Lift Servicing Recommendation Report by Estates Working Group:

Prior to the meeting the Clerk had circulated to all a Parish Hall Lift Servicing Recommendation Report by the Estates Working Group which was duly considered and way forward agreed.

8.4 Trees in Ceddesfeld Hall Grounds Recommendation Report by Estates Working Group:

Prior to the meeting the Clerk had circulated to all a Trees In Ceddesfeld Hall Grounds

Recommendation Report by the Estates Working Group was duly considered and a way forward agreed.

8.5. Request For Testimonial Verbal Report by Clerk:

The Clerk verbally reported the CDS Group were delighted to be continuing to work with the Town Council until the completion of the expansion of Butterwick Road Cemetery. It was agreed to provide a testimonial.

The Chair thanked everyone for attending and closed the meeting at 8.03pm.

APPROVED

SEDGEFIELD TOWN COUNCIL



ENVIRONMENT

Minutes of the proceedings of the **OCTOBER ENVIRONMENT** of the **Council** held following the **P&R** in the **Parish Hall**, Sedgefield, on **Monday 14th October 2024**

MINUTES

Present **Cllr. Mark Cant (Chairman)**
Cllr. John Finlayson (Vice-Chairman) and
Cllrs. David Brown, Ann Carr, Mel Carr, Kelly Dickerson, Elizabeth Flanagan, Jenny Howarth, Peter Hinde, Dave Jasper, Julie Towler and Mavis Wayman

Officer Dr Jane Ayre (Town Clerk)

1. Apologies:

Cllr Allan Blakemore

2. Declaration of interest:

None.

3. Matters of Information:

3.1 Winterton Cemetery:

The Estates Working Group are now working with the Town Council's solicitor to seek clarification regarding responsibilities for this cemetery, which includes the wall. The Clerk confirmed that she and Cllr Mel Carr are due to meet with the Town Council's solicitor on 8th November 2024. The Estates Working Group to keep Cllrs updated on this matter.

RECOMMENDED:

To receive the information.

3.2 Potential Parson Sculpture:

Potential designs have now been drafted and shared with those who attended the on-site meeting for their consideration. It was noted this is not a priority project for the

Town Council and it was agreed to not take any further action in relation to this matter.

RECOMMENDED:

To receive the information and to close this matter.

3.3 Letter from Mr Smith:

The Clerk has written to Mr Smith in accordance with the Committee's wishes.

RECOMMENDED:

To receive the information and to close this matter.

4. Public Participation:

The Chairman, Cllr Mark Cant, closed the meeting for the public to give their views. No members of the public were in attendance. The Chairman re-opened the meeting.

5. Reports:

5.1 Butterwick and Winterton Allotments Inspection Update Report by Projects & Media Co-ordinator:

Prior to the meeting the Clerk had circulated to all a Butterwick and Winterton Allotments Inspection Update Report by the Projects & Media Co-ordinator which gave a review of the 2024 growing season, reiterated the remaining allotment inspections which will take place over 2024/25 and the current status of the allotments waiting list.

RECOMMENDED:

To receive this information.

5.2 Future Green Waste Disposal Recommendation by Town Clerk:

Prior to the meeting the Clerk had circulated to all a Future Green Waste Disposal Recommendation which had the aim of furthering the Town Council's efforts to improve its recycling of green waste. Cllrs fully supported this report and its recommendation to work towards chipping of green waste with materials being used in the cemetery and allotment sites.

RECOMMENDED:

To receive the information contained in this report and once obtained a quotation to be presented to a future P&R Committee meeting.

6. Correspondence:

None.

The Chair thanked everyone for attending and closed the meeting at 8.07pm.

APPROVED

SEDGEFIELD TOWN COUNCIL
COMMUNITY DEVELOPMENT &
ENGAGEMENT



Minutes of the proceedings of the **OCTOBER COMMUNITY DEVELOPMENT & ENGAGEMENT COMMITTEE** of the **Council** held following the **Environment Committee** in the **Parish Hall**, Sedgefield, on **Monday 14th October 2024**

MINUTES

Present **Cllr. Mavis Wayman (Chairman)**
Cllr. Ann Carr (Vice-Chairman) and
Cllrs. David Brown, Mark Cant, Mel Carr, Kelly Dickerson, John Finlayson,
Elizabeth Flanagan, Jenny Howarth, Peter Hinde, Dave Jasper and Julie Towler

Officer Dr Jane Ayre (Town Clerk)

1. Apologies:

Cllr Allan Blakemore.

2. Declaration of interest:

None.

3. Matters of Information:

3.1 Guides Bench:

The Clerk has informed Mrs Towler that the Town Council gives permission for the Guides to decorate their bench on the village green as part of this year's Remembrance Day commemorations.

RECOMMENDED:

To receive the information and to close this matter.

4. Public Participation:

The Chairman, Cllr Mavis Wayman, closed the meeting for the public to give their views. No members of the public were in attendance. The Chairman re-opened the meeting.

5. Reports:

5.1 Town Council's Annual Fireworks Display Update Report by Fireworks

Working Group:

Prior to the meeting the Clerk had circulated a Town Council's Annual Fireworks Display Update Report. Since the production of this report the Clerk confirmed that tickets sales are steady at both the Town Council offices and behind the bar at Ceddesfeld Hall and insurance/risk assessment work has been completed. The Clerk extended thanks to those Cllrs who had volunteered to help and details of roles would be issued very soon.

RECOMMENDED:

To receive this information.

5.2 Remembrance Sunday Update Report by Town Clerk:

Prior to the meeting the Clerk had circulated to all a Remembrance Sunday Update Report which detailed final arrangements for this year's event.

RECOMMENDED:

To receive this information.

5.3 Snow Party Update Report by Town Clerk:

Prior to the meeting the Clerk had circulated to all a Snow Party Update Report which detailed the work done to day with this event. More work is now required and a further update will be brought to the Committee's November 2024 meeting. More Cllr volunteers are required for this event as currently the Snowman Parade on the Turning Circle prior to the festive lights switch-on cannot go ahead. Cllrs Towler and Dickerson said they would see if additional volunteers were available from Sedgefield Youth Club.

RECOMMENDED:

i) To receive this information.

ii) Cllrs to inform the Clerk as a matter of urgency if they are able to assist with the Snowman Parade element of this event.

iii) Cllrs Towler and Dickerson to notify the Clerk as a matter of urgency if they are able to identify volunteers from Sedgefield Youth Club.

6. Correspondence:

6.1 Sedgefield Youth Club (minutes of Management Committee meeting 16th September 2024):

Prior to the meeting the Clerk had circulated to all the minutes of Sedgefield Youth Club's Management Committee meeting held on 16th September 2024.

RECOMMENDED:

To receive this information.

6.2. Sedgefield Village Games (email from Mr Ean Parsons dated 9th October 2024):

Prior to the meeting the Clerk had circulated to all Cllrs electronically an email from Mr Ean Parsons dated 9th October 2024 regarding Sedgefield Village Games. Mr Parsons was seeking a letter of support from the Town Council for the work of the Village Games, a letter which could then be shared with Barclays in order for the group to be able to continue using Barclays banking services. Mr Parsons explained the small amount of funding held by the Village Games is to change to become the East Durham Athletics Network (EDAN) so the group's original aim of having a legacy in Sedgefield marking the Olympic Games in London 2012 can be carried on by supporting the proposed athletics track (EDCAT). Cllrs agreed to providing a letter of support.

RECOMMENDED:

The Town Council to provide Mr Parsons with a letter of support that can be shared with Barclays.

6.3. SCA Poppies (email from Mrs Jean Easson dated 14th October 2024):

The Clerk read out an email from Mrs Jean Easson in which she was seeking the Town Council's permission to place the SCA's knitted poppies around the Town's war memorial as part of the traditional Remembrance Day commemorations. Cllrs supported Mrs Easson's request.

RECOMMENDED:

The Clerk to reply to Mrs Easson and suggest the poppies are put up at her convenience from Tuesday 5th November 2024 and be removed by the weekend after Remembrance Sunday.

The Chair thanked everyone for attending and closed the meeting at 8.19pm.