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**You are hereby summoned to attend the Monthly Meeting of the  
Sedgefield Town Council which is to be held at 7pm on  
Monday 13<sup>th</sup> January 2025 in Sedgefield Parish Hall**

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## **AGENDA**

- 1. Apologies**
- 2. Declaration of Interest**
- 3. STC Minutes / Committee Reports:**
  - a. Minutes of Special Town Council Meeting: Appoint Co-opted Councillor** 9<sup>th</sup> December 2024
  - b. Minutes of Monthly Meeting** 9<sup>th</sup> December 2024
  - c. Minutes of P&R Committee** 9<sup>th</sup> December 2024
  - d. Minutes of Environment Committee** 9<sup>th</sup> December 2024
  - e. Minutes of Community Development & Engagement Committee** 9<sup>th</sup> December 2024
  - f. Minutes of Finance Working Group** 12<sup>th</sup> December 2024
- 4. Matters of Information**
- 5. Dates of Meetings**
- 6. Public Participation**
- 7. Internal reports:**
  - 7.1 Chairman's Report**
  - 7.2 Mayor's Report**
- 8. External Reports:**

**None.**
- 9. Correspondence:**

**None.**
- 10. Current Planning Applications**

*T. J. Ayre.*

Dr Jane Ayre, Town Clerk, January 3, 2025

**COMMITTEE:** Policy & Resources  
**DATE:** Monday 13<sup>th</sup> January 2025  
**TIME:** Following Monthly Meeting  
**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:  
None.

**Note:** Reports related to information exempt from the public are considered under agenda item 8.

6. Financial matters:
  - 6.1 Invoices for payment by cheques for approval after 9<sup>th</sup> December 2024
  - 6.2 Financial Budget Comparison (as at 3<sup>rd</sup> January 2025)
  - 6.3 Debtors List as at 3<sup>rd</sup> January 2025
  - 6.4 Direct Debits and Debit Card List for 1<sup>st</sup> – 31<sup>st</sup> December 2024
  - 6.5 December 2024 Bank Reconciliations Plus December 2024 Imprest Account and November 2024 Public Sector Deposit Fund Reconciliation Report by Town Clerk
  - 6.6 Review of Community Chest Terms of Reference and Budget Allocation Recommendation Report by Finance Working Group
  - 6.7 2025/26 Budget and Precept Recommendation Report by Finance Working Group
  - 6.8. Review of Fees and Charges For 2025/26 Recommendation Report by Finance Working Group
  - 6.9. Medium Term Financial Plan Recommendation Report by Finance Working Group
7. Correspondence:
  - 7.1. DCC Budget Consultation (email from CDALC dated 10<sup>th</sup> December 2024) [email and hyperlinks circulated electronically to all Cllrs 12<sup>th</sup> December 2024]
  - 7.2. Proposed Event Sedgefield Racecourse (email and attachments from Ms Emma Gray dated 16<sup>th</sup> December 2024) [information circulated electronically to all Cllrs 17<sup>th</sup> December 2024]

**8. Consideration of Reports Exempt from the Public:**

**8.1 Village Greens Update Report by Town Clerk**

**8.2 Butterwick Road Cemetery Expansion Update Report by Town Clerk**

*T. J. Ayre.*

***Dr Jane Ayre, Town Clerk  
January 3, 2025***

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**COMMITTEE:** Environment Committee  
**DATE:** Monday 13<sup>th</sup> January 2025  
**TIME:** Following P&R Committee  
**VENUE:** Sedgefield Parish Hall

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## AGENDA

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:  
None.
6. Correspondence:  
None.

*T. J. Ayre.*

*Dr Jane Ayre, Town Clerk  
January 3, 2025*

**COMMITTEE:** Community Development & Engagement  
Committee

**DATE:** Monday 13<sup>th</sup> January 2025

**TIME:** Following Environment Committee

**VENUE:** Sedgefield Parish Hall



## **AGENDA**

1. Apologies
2. Declaration of Interest
3. Matters of Information
4. Public Participation
5. Reports:  
None.
6. Correspondence:  
None.

*T. J. Ayre.*

**Dr Jane Ayre  
Town Clerk  
January 3, 2025**